



20 June 2019

## **INVITATION TO QUOTE**

**Staff Office 9 Beaches, Daniel's Head, Sandy's  
Contact: Angello Symonds 335-5964**

1. Quotations are invited for the attached Scope of Works as listed above.
2. Contractors are instructed to carefully read and cost all items necessary to complete all works as listed in the Scope of Works. **Please include expected time period for completion.**
3. The building will be left open for viewing on **Friday 21 June 2019** between the hours of 10:00 AM until 2:00 PM. Should there be any questions please contact Mr. Symonds on 335-5964 or [crestwyne@gmail.com](mailto:crestwyne@gmail.com) .
4. Quotations must be delivered to the offices of the Bermuda Housing Corporation in an enclosed envelope addressed or via email to [vickir@bhc.bm](mailto:vickir@bhc.bm) :

### **Quotations – Staff Offices** **Attention: Vicki Robinson – Property Officer**

5. The quotations must reach the offices of the Bermuda Housing Corporation no later than **4:00 p.m. on Friday 28 June 2019.**
6. All works are to be carried out as per the Small Works Agreement Documents/and or purchase order.
7. All quotations must be valid for a three (3) month period.

Yours faithfully,

Vicki A. Robinson  
Property Officer



Bermuda Housing Corporation  
P.O. Box HM 662, Hamilton, HM CX Bermuda  
Telephone (441) 295-8623, Fax (441) 295-2605



## **SCOPE OF WORKS**

### **MAKE READY**

**Staff Office, 9 Beaches, Daniel's Head, Sandy's  
Contact Angello Symonds 335-5964**

**Please provide quotation for the following works including all labour, materials and collection of materials unless otherwise stated:**

- 1) Prepare walls thoroughly, by approved methods, to receive two (2) coats of paint as per Manufacturer's specifications. All cracks to be hacked and plastered. All new surfaces must receive one (1) coat primer sealer (gripper) prior to paint application as per Manufacturer's specifications.
- 2) Apply two (2) finish coats as per Manufacturer's specifications, walls to be Crisp Linen, as supplied by Pembroke Paint, FLAT with mold retardant additive.
- 3) To replace ceiling with new drywall ceiling.
- 4) To tape, mud and sand new ceiling and prep for painting.
- 5) New ceiling is to be painted ceiling white.
- 6) Floor tile is to be cleaned (acid washed if needed) so that the condition can be assessed.
- 7) Bermuda Housing Corporation's plumber will install sink for hand washing. Main contractor will be expected to work with plumber for any patching or repair works needed.
- 8) To install two (2) new metal, 3' doors and frames, and hardware as supplied by BHC.
- 9) To install new double windows for and one single.
- 10) To install rebar to secure the window openings.
- 11) Bermuda Housing Corporation's electrician will assess all electrical works prior to renovations.  
To patch and repair all works done by the electrician

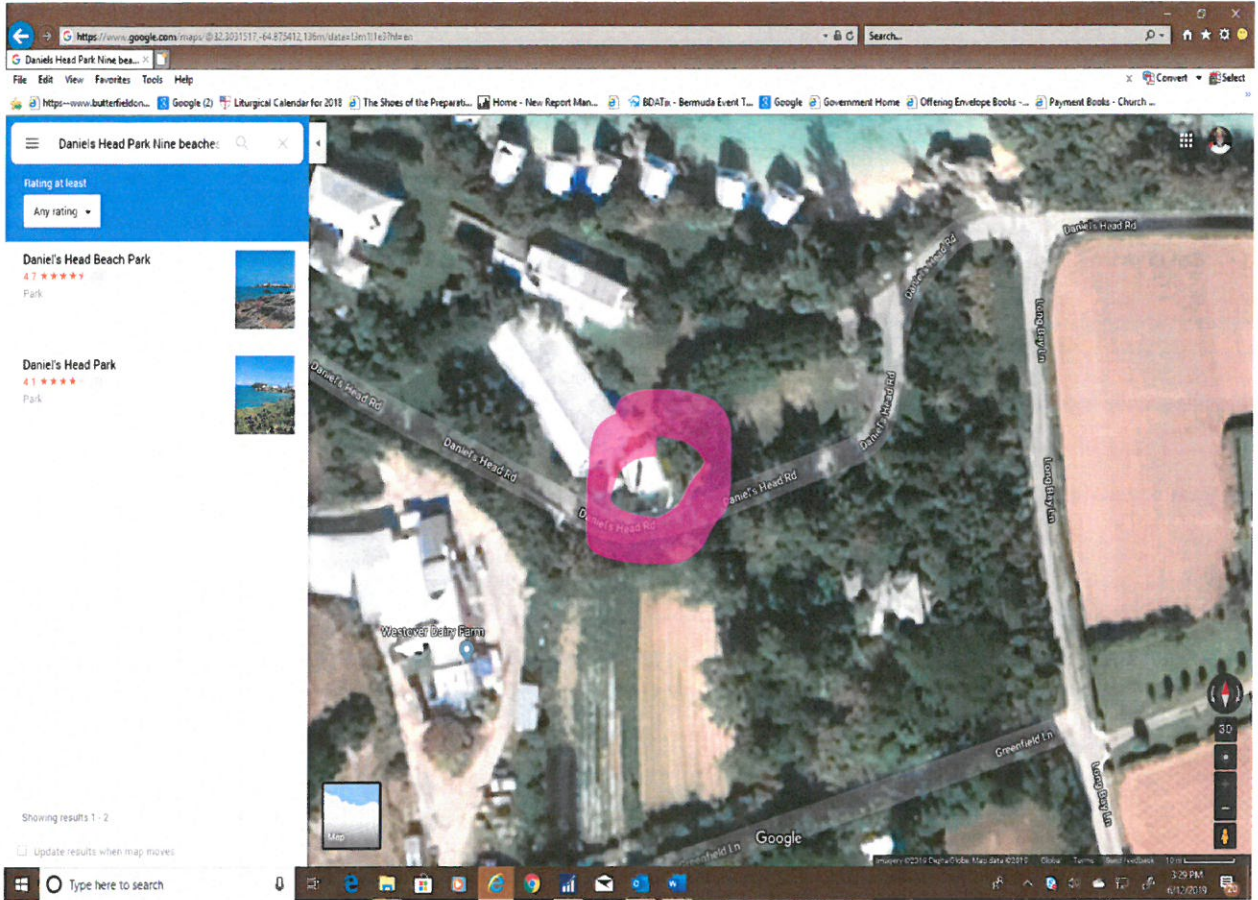
Please provide a separate quotation for the following should this option be required:

- 1) To remove all existing tile
- 2) To prep all floors to receive BHC supplied vinyl wood like flooring and underlay.
- 3) To install BHC supplied baseboards for finish – white preferred

**TO CLEAN, TIDY AND REMOVE ALL DEBRIS FROM SITE.**







 - Bldg.



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