



## **SCOPE OF WORKS**

Make Ready  
Unit 3 Victoria Terrace  
17 Princess Street, Hamilton HM10  
Site # 6003003  
Lock Box Code 03#

Please provide a quotation including all labour and materials unless otherwise noted to make the following repairs:

1. To install BHC supplied tile for backsplash area
2. To install PVC star board base of kitchen sink cabinet
3. To supply apartment size fire extinguisher
4. To prepare all walls and ceilings thoroughly, by approved methods, to receive three (3) coats of paint as per Manufacture's specifications. All cracks to be hacked and plastered. All curtain rods, nails, fixtures to be removed, and surfaces to be repaired. All damp areas to be scraped and sealed. All new surfaces must receive one (1) coat primer sealer (gripper) prior to paint application as per Manufacturer's specifications. Closets, inside kitchen cabinets and outside storage room are to be included.
5. Apply one (1) coat of primer and two (2) finish coats as per Manufacturer's specifications, walls are to be **Crisp Linen** satin mold retardant additive, ceilings are to be ceiling white.
6. To sand and prepare all existing woodwork (doors, closet doors, baseboards, etc.) to receive one (1) coat of primer and two (2) coats of finish paint. All woodwork is to be **Gloss White and/or Varnish** to match existing.
7. To install new solid core six panel door on bedroom 1 and bathroom, to be sanded, primed, and painted Gloss White
8. To construct closet on bedroom wall (hall) in bedroom 1 using drywall, closet to have interior shelf and rod for hangers.
9. To install white bifold doors on newly constructed closet
10. To repair/replace bifold doors bedroom 2
11. To check and repair and replace all window and door screens as needed
12. To check and repair all window ballasts as needed.
13. To supply and install new entry and dead bolts front and back door single key for all locks.
14. To supply and install new bed/bath locks on all interior doors
15. To supply and install new ceiling fans (3) and lights, switches, receptacles and covers throughout as needed exterior lights included, replace smoke detectors as needed
16. To install new bathroom mirror, shower head, toilet seat and shower curtain rod
17. Check and advise all plumbing and electrical as needed (possible leak in bathroom)
18. To repair broken glass over entry door
19. To paint entry door inside and exterior to match existing colors
20. To repair stair banister and paint as needed
21. To paint steps and replace runner on stairs
22. To clear and remove trash back yard area

**TO CLEAN, TIDY AND REMOVE ALL DEBRIS FROM SITE.**

