

## SCOPE OF WORKS

Make Ready  
Unit 1  
10A St Monica's Road  
Pembroke HM14  
Site # 6030001

Lock Box Code 0101

Please provide a quotation including all labour and materials unless otherwise noted to make the following repairs:

### General Works:

- 1) To remove all existing Formica Counter tops including pass through area and prep for new top
- 2) To remove existing tile backsplash and prep for new BHC supplied tile to be installed
- 3) To supply and install new kitchen countertop with Formica (dark greys preferred)
- 4) To install new BHC supplied tile for backsplash
- 5) To prepare walls and ceilings thoroughly, by approved methods, to receive three (3) coats of paint as per Manufacture's specifications. All cracks to be hacked and plastered. All curtain rods, nails, fixtures to be removed, and surfaces to be repaired. All damp areas to be repaired, scraped and sealed. All new surfaces must receive one (1) coat primer sealer (gripper) prior to paint application as per Manufacturer's specifications. Closets, inside kitchen cabinets and outside pump/storage room are to be included.
- 6) Apply one (1) coat of primer and two (2) finish coats as per Manufacturer's specifications, walls are to be Crisp Linen satin mold retardant additive, ceilings are to be ceiling white.
- 7) To sand and prepare all existing woodwork (kitchen cabinets, vanities, doors, closet doors, baseboards, etc.) to receive one (1) coat of primer and two (2) coats of finish paint. All woodwork is to be Gloss White and or Gloss Varnish to match existing.
- 8) To sand and varnish existing wood steps and handrail
- 9) To remove and patch holes all soap dishes and tooth brush holders
- 10) To supply and install new bathroom mirrors (2)
- 11) To supply and install new towel racks, toilet paper holders and shower curtain rods as needed
- 12) To supply and install new toilet seats (2)
- 13) To check and repair and replace all window and door screens as needed
- 14) To check and repair all window ballasts as needed
- 15) To check and repair all broken window sashes as needed.
- 16) To paint the interior of the rear entry door – gloss white
- 17) To supply and install new entry and dead bolts front and back door single key for all locks.
- 18) To supply and install new bed/bath locks on all interior doors
- 19) To touch up front entry porch (Georgian Clay)





The electrical and plumbing is to be done under separate cover – if you wish to bid on them please do separate items

Electrical:

- 20) To supply and install new ceiling fans (4 bedrooms and living room) and lights interior and exterior (13, new doorbell, smoke detectors, heat/light/vents, switches, fan controls, receptacles and covers throughout as needed
- 21) To supply and install new panel cover (or panel as required)
- 22) To review all electrical in the unit and bring to current Code standard

Plumbing:

- 23) To assist with removal of kitchen countertop and installation of sink in new top
- 24) To review with Montoya Lawrence 533-9023 of BHC all plumbing in the unit
- 25) To put piping in wall
- 26) To check all plumbing in unit and advise of repairs/replacement as needed
- 27) There is also an outside pump room to be reviewed

**TO CLEAN, TIDY AND REMOVE ALL DEBRIS FROM SITE.**

