



SCOPE OF WORKS

Tile Installation

**Seven Arches, 44 Church Street West, Hamilton
Ground Floor #6051003**

To supply all labor to complete the items below, Bermuda Housing Corporation will supply the materials to waterproof and tile for tiling the floors of the west lobby. The contractor is expected to provide equipment, tile cutters, leveling system, tiling trowels, mixer, spatula, etc. The contractor must prepare each surface as recommended by the product manufacturer.

The tile must be placed:

- The Floor Square foot is 230 sq.ft

See the attached Floor plan.

Preparatory Work:

1. **Surface Inspection:**
 - Thoroughly inspect all interior surfaces to identify cracks, holes, or imperfections.
 - Provide necessary patching and repair work (including drywall repairs).
2. **Surface Preparation:**
 - Clean and prep surfaces by removing existing tile.
 - Sand surfaces to ensure smoothness.
3. **Protection:**
 - Cover and protect doors, windows, and fixtures from any damages or spills.
 - Use drop cloths, plastic sheets, and painter's tape.

Tiling Work:

1. **Pick up material:**
 - Gather tile and waterproofing from product store.
 - Take materials and equipment to the site.
2. **Tile Application:**
 - Mix adhesive until a good consistency is achieved.
 - Apply adhesive to surface.
 - Comb adhesive with the trowel.
 - Apply adhesive to the back of the tile and place on surface.
3. **Leveling:**
 - Remove any differences in tile levels with leveling equipment
 - Ensure that each tile is level with the surface and the other tiles.
4. **Finishing:**
 - Ensure a uniform and professional finish.
 - Address any touch-ups needs as required.



Cleanup and Finalization:

5. Cleanup:

- Remove all equipment, coverings, and protective materials.
- Clean up all debris and waste.

6. Final Inspection:

- Conduct a final walkthrough with the client to ensure satisfaction.
- Address any touch-ups or corrections as necessary.

Timeline:

1. **Start Date:** As indicated by BHC Property Manager _April 19th, 2025
2. **Completion Date:** As indicated by BHC Project Manager _April 20th, 2025 or sooner

Materials and Products:

1. BHC will supply the waterproofing and tiles.
2. BHC will specify floors to be tiled
3. BHC will indicate additional materials needed for surface preparation and protection.

Payment Terms:

1. Any payment schedules, including any deposits, progress payments, and final payment details to the discretion of the Project Manager

Client Responsibilities:

1. The contractor is responsible for protecting other furnishings to be used on the floor.
2. BHC will arrange to move items that may block tiling areas

Additional Notes:

1. Any additional terms and conditions need to gain the approval of the Project Manager
2. The Contractor will be required to provide the names of their laborers (tilers)
3. The Contractor shall be liable for the same.

TO CLEAN, TIDY AND REMOVE ALL DEBRIS FROM SITE.

Contractor _____ **Date** _____



Bermuda Housing Corporation
P.O. Box HM 662, Hamilton, HM CX Bermuda
Telephone (441) 295-8623, Fax (441) 295-2605